



SOUTHWEST WASHINGTON HEALTH DISTRICT

Preserving, promoting and protecting health in Clark and Skamania Counties

JOB ANNOUNCEMENT

PROJECT POSITION PUBLIC HEALTH NURSE I

LOCATION AND NUMBER OF OPENINGS: There is currently one opening for a full time (40 hours/week) Public Health Nurse I in the Clinic Services Unit, EPICS (Epidemiology, Infectious Disease, Clinic Services) Division.

Note: this is a vacancy created by the internal filling of a project position and is expected to last until August 2004 (pending continued funding levels).

GENERAL DESCRIPTION: Primary assignment is to provide vaccine distribution services to ensure all contract requirements of the vaccine distribution program (VDP) are completed. Secondary assignment is to provide nursing services for program areas in the Clinic, including but not limited to Refugees, Immunizations for children and adults, pregnancy testing, and tuberculosis screening. May participate in outbreak response when required. Respond to emergency calls (STATS) as needed.

EXAMPLE OF DUTIES:

- Assures 30-day supply (unless shortages) of state-supplied vaccines are available to contracted VDP providers in Clark County. Assures proper handling, storage and administration of state-supplied vaccine in Clark County. Assures private providers complete outside provider agreements annually. Documents and completes Vaccine Adverse Reports (VAER) or assists community providers with VAER reports as required; submit to supervisor and the Department of Health (DOH) as required. Reports any vaccine storage or handling incident occurring the SW Washington Health District clinic or in the community to supervisor or division director immediately, and DOH as required. Facilitate ongoing and quality assurance education programs and updates for District staff and community healthcare providers regarding all aspects of vaccine accountability (including administration, new vaccines and CDC recommendations) and EPSDT services. Additional activities include provider site visits, immunization record assessment and follow-up.
- Provides nursing services for program areas in the clinic: assessment of current immunization status, administers vaccines to adults and children, provides vaccine education, alerts clients regarding potential side effects and adverse reactions. Responds to post vaccine reactions. Documents all incidents related to vaccine administration on appropriate forms and forwards to the supervisor. Evaluates immigrant immunization status, updates immunizations as recommended, and completes the I-693 form for citizenship per clinic procedure.
- Provides pregnancy testing, including options counseling and ECP to clients requesting these services based on District and clinic policies and procedures. Documents all contact in the medical record. Participates in District committees as appropriate, including clinic policy and procedure updates. Contraceptive maintenance, HIV testing and counseling.
- Organizational responsibilities include understanding and promoting the public health mission of our organization; providing courteous, respectful, efficient customer service to all Health District clients; honoring the diversity of all District employees and constituents; participating in District training;

striving for personal excellence in public health work..

- Other duties may be assigned which are consistent with those of the job class. Note: such duties may include the occasional coverage of some of the tasks of other job classes.

KNOWLEDGE AND ABILITIES: Knowledge of the principles of public health nursing including professional nursing principles and concepts; normal and abnormal patterns of growth and development; symptoms, treatment and control of disease processes, human anatomy and physiology; medical record keeping and report writing. Ability to use nursing judgment and knowledge. Ability to deal courteously and tactfully with patients, co-workers, and the public. Ability to work effectively with multiple culturally diverse communities and populations. Ability to evaluate and assess health and program care needs; coordinate services and direct clients and families in self-help; write clear reports and maintain accurate records. Work courteously and tactfully with difficult, angry or upset clients and work collaboratively and cooperatively with co-workers and the public.

PHYSICAL CHARACTERISTICS: This position is at moderate risk for exposure to blood, needles, reagents, biologics, and chemicals, as well as possible airborne exposure to TB, measles, and other communicable diseases. Most of the work is performed in an office setting; however, some travel is required in the local area and occasional travel outside the local geographic area. This position is expected to carry up to 30 pounds of materials, papers and equipment in the performance of job duties.

MINIMUM QUALIFICATIONS: Graduation from an accredited four-year college or university with a bachelor's degree in nursing; current WA State RN license and valid driver's license.

STARTING DATE: As soon as possible

SALARY RANGE: \$17.99 – 24.38/hour

APPLICATION DEADLINE: December 2, 2002

THE HEALTH DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

10/07/2002

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Clark County Office • PO Box 1870 • 2000 Fort Vancouver Way • Vancouver WA 98663 • (360) 397-8215 • Fax (360) 397-8424
Skamania County Office • PO Box 162 • 683 Rock Creek Drive • Stevenson, WA 98648 • (509) 427-5138 • Fax (509) 427-5272